

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
MEADOWBROOK CROSSING METROPOLITAN DISTRICT
(THE "DISTRICT")
HELD
February 25, 2024

A regular meeting of the Board of Directors of the Meadowbrook Crossing Metropolitan District (referred to hereafter as the "**Board**") was convened on Wednesday, February 25, 2024, at 1:00 p.m., at 660 Southpointe Court, Suite 210 Colorado Springs, Colorado. The meeting was open to the public via Microsoft Teams.

ATTENDANCE

Directors In Attendance Were:

Deirdre Aden-Smith, President
Rebecca Mientka, Vice President
Michael Salsgiver, Secretary/ Treasurer
Kelly Nelson, Assistant Secretary
Melissa Harrison, Assistant Secretary

Also, In Attendance Were:

Pete Susemihl, Esq.; Susemihl, McDermott, & Downie P.C.
Krista Baptist and LaMont Harris; CliftonLarsonAllen, LLP

ADMINISTRATIVE MATTERS

Call to Order and Agenda: The meeting was called to order at 1:07 p.m. by Director Aden-Smith. The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Nelson, seconded by Director Aden-Smith, and upon vote unanimously carried, the Board approved the Agenda, as presented.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Susemihl that disclosures of potential conflicts of interest were filed with the Secretary of State for all Directors, and no additional conflicts were disclosed at the meeting.

Quorum, Location of Meeting and Posting of Meeting Notices: The Board confirmed the presence of a quorum. The Board determined to conduct the meeting at the above-stated date, time and location. It was further noted that notice of the time, date and location was duly posted and that no objections to

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the location have been received.

Public Comment: There was no public comment.

Minutes of October 25, 2023 Regular Meeting: The Board reviewed the Minutes of the October 25, 2023 Regular Meeting. Following review and discussion, upon motion duly made by Director Mientka, seconded by Director Salsgiver and, upon vote, unanimously carried, the Board approved the October 25, 2023 Regular Minutes, as presented.

2024 Insurance Renewal: Ms. Baptist reviewed with the Board. Following review, upon a motion duly made by Director Nelson, seconded by Director Salsgiver and, upon vote, unanimously carried, the Board approved the 2024 insurance renewal for the District.

FINANCIAL MATTERS

Cash Position Report and Property Taxes Reconciliation: Mr. Harris reviewed with the Board. Following discussion, upon motion duly made by Director Salsgiver, seconded by Director Mientka and, upon vote, unanimously carried, the Board accepted the Cash Position Report and Property Taxes Reconciliation, as presented.

Previous and Prior Claims: Mr. Harris reviewed the previous and current claims with the Board. Following review, upon motion duly made by Director Salsgiver, seconded by Director Mientka and, upon vote, unanimously carried, the Board approved and/or ratified approval of the previous and current claims totaling \$46,734.08, as presented.

LEGAL MATTERS

2024 Annual Admin Resolution: Attorney Susemihl reviewed the Annual Admin Resolution with the Board. Following review, upon a motion duly made by Director Salsgiver, seconded by Director Aden-Smith and, upon vote, unanimously carried, the Board approved the 2024 Annual Admin Resolution, as presented.

MANAGER MATTERS

Covenant Enforcement Update: Ms. Baptist provided an update to the Board. The Board discussed ongoing matters relating to parking enforcement and clarification on process. No action was taken.

Ratify 2024 Annual Report: The Board acknowledge acceptance of the Annual Report filing.

OTHER BUSINESS

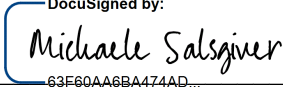
Development Update: Director Nelson provided development updates to the Board. No action was taken.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Aden-Smith adjourned the meeting at 1:54 p.m.

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Respectfully submitted,

By 
 DocuSigned by:
63F60AA6BA474AD
Secretary for the Board

Certificate Of Completion

Envelope Id: C8C17DFF26574A649854B950E40FD38F	Status: Completed
Subject: Complete with DocuSign: 1e. Minutes 2-28-24.pdf	
Client Name: Meadowbrook Crossing MD	
Client Number: A247350	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Sandy Brandenburger
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Sandy.Brandenburger@claconnect.com
	IP Address: 67.173.233.59

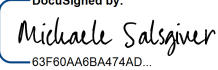
Record Tracking

Status: Original	Holder: Sandy Brandenburger	Location: DocuSign
5/30/2024 12:43:38 PM	Sandy.Brandenburger@claconnect.com	

Signer Events

Michaele Salsgiver
 michaele_s@hotmail.com
 Secretary
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 63F60AA6BA474AD...
 Signature Adoption: Pre-selected Style
 Using IP Address: 72.19.161.22
 Signed using mobile

Timestamp

Sent: 5/30/2024 12:45:27 PM
 Viewed: 5/30/2024 6:15:56 PM
 Signed: 5/30/2024 6:17:28 PM

Electronic Record and Signature Disclosure:
 Accepted: 11/2/2020 1:23:15 PM
 ID: 37c1f616-84ee-4012-94f3-a5a5582db211

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/30/2024 12:45:27 PM
Certified Delivered	Security Checked	5/30/2024 6:15:56 PM
Signing Complete	Security Checked	5/30/2024 6:17:28 PM
Completed	Security Checked	5/30/2024 6:17:28 PM

Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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